

Date: 14 Jan, 2026

Mr. Nasar Ullah  
MR  
**Al Fazal Engineering**  
Salamat Pura, Behind Tanveer & Co.,  
G.T Road, Daroghawala, Lahore, Pakistan.

**Subject: ISO 9001:2015 QMS 2<sup>nd</sup> Surveillance Audit Confirmation**

Dear Sir,

This has the reference of your ISO 9001:2015 QMS certification contract; you are hereby informed that your 2<sup>nd</sup> Surveillance audit of ISO 9001:2015 QMS has been planned on 21 Jan, 2025 (Wednesday).

You are requested to confirm the audit date via email or telephonic call.

Please do not hesitate to contact in case of any query.

Looking forward to hear from you.

Best regards,



ilsha Khalid.  
Manager Coordination

**Annex:** Audit Plan

## Audit Plan

Time & Date	Company Site	Company Process / Documented Management System Element / Area	Clause	Standard	Auditor
09:00		Opening Meeting and Site Tour			
09:10		<p>Meeting with senior (Top) Management to discuss and evaluate areas such as:</p> <p>The context of the organisation.</p> <p>Scope of the Management System (and any areas not covered if QMS)</p> <p>Leadership and Commitment</p> <p>Customer Focus, including Satisfaction and Complaints</p> <p>The assignment of Roles, Responsibilities and Authorities</p> <p>Communications and the Policy.</p> <p>Arrangements for the identification of Risks and Opportunities, and actions taken to address these</p> <p>Establishing and managing Objectives; Management Review (including analysis and evaluation of data, Corrective Action, Improvement and other inputs)</p> <p>Changes to the organisation</p>	4, 5, 6, 7, 9, 10	ISO 9001:2015	
10:00		Review of the Management System incorporating the changes to the standard and the review of the change control process. Staff competence and awareness of the Standard	4, 7		
11:00		<p>Internal and External communications regarding the Quality management system</p> <p>Review of operational planning and control, Determining the Requirement for the product and services</p>	7, 8		
12:00		Reviewing determined risks and opportunities, objectives and planning to achieve the objectives	6		
13:00		Lunch			
14:00		Control of external provided process, product and services	8		
14:30		Review of the monitoring and control of key processes, including control of production and services provision, identification and traceability, preservation and post-delivery activities.	8		
15:00		Performance evaluation, monitoring, measuring and analysis	9		
15:30		Internal Audits and Management Reviews	9		
16:00		Measurement Traceability activities	7		
16:30		Review of Logo use, in line with Registration Mark Guidance	N/A		
17:30		Closing Meeting			
18:00	Time that the Audit is expected to be completed				

The ACS Registrars Audit Plan has been prepared against the current number of declared organisation personnel within the activities and site(s). Details shown within this Audit Plan may be subject to change, due to employee numbers, sites, scopes and other organisation details becoming updated. This Audit Plan has been submitted prior to the audit visit to provide the organisation with sufficient time to review team members and, if necessary, advise ACS Registrars of any Conflict of Interest, and to comment, object and prepare for the visit. The organisation will also need to advise the Audit Team of any site rules or safety requirements with which they must comply during the audit.